

Visitors on Site at Kensington Public School Registration Procedures



Visitors are people on site visiting students, staff or the office. This includes parents, DoE Staff, contractors and presenters.

NB: *All volunteers/ visitors working with our students must hold a valid Working With Children Check (WWCC) which can be obtained from the Office of the Children’s Guardian website and Services NSW. Any volunteer /visitor who does not fulfil the requirement of a WWCC clearance will not be able to participate in programs at school.*

All visitors MUST:

1. Enter and exit school through the appropriate gate depending on the time of the day.
2. Present at the school office to sign the visitors’ register.
3. Wear a lanyard provided by the school office at all times while on the school grounds.
4. Sign out on departure and return the lanyard at that time.

Ratified by the KPS School Council May 2018