



Kensington Public School Enrolment Policy

The enrolment of students at Kensington Public School is consistent with the principles and practices outlined in the DET Enrolment Policy. A full copy of the Department of Education policy: Enrolment of Students in NSW Government Schools: A Summary and Consolidation of Policy can be found at:

<https://education.nsw.gov.au/policy-library/policies/enrolment-of-students-in-nsw-government-schools-a-summary-and-consolidation-of-policy>.

Enrolment at Kensington Public School

Enrolment of students at Kensington Public School is open to all families residing within the school's designated catchment area. Three types of documentation to support this are required, eg. a rental agreement, driver's licence, bank statement, utilities account (gas, electricity etc)

The following categories of non-local enrolment apply:

Non-Local Siblings

From 2012, the school implemented a sibling non-local waiting list. Siblings of currently enrolled students will be placed on a waiting list until such time as the school can determine its demand for local enrolment. Places will be offered to non-local siblings on the basis that these students cannot create the need for an additional classroom.

Should demand exceed available places, offers will be made on the following criteria:

- The number of older siblings currently enrolled in the school i.e. preference may be given to the greater number of siblings.
- The year grade of currently enrolled siblings. Priority will be given to families whose siblings will be enrolled in Years 1-4 in the year enrolment is sought.
- Geographical proximity to the school.
- A combination of the above

Other non-locals

Should vacancies occur in any given year after all the above positions have been filled, under exceptional circumstances (e.g. compassionate grounds) other non-local enrolment applications may be considered by the placement panel.



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Children of KPS Staff

- The NSW Department of Education is committed to creating a fair and inclusive workplace through its Workforce Diversity Policy and Workforce Diversity Plan 2012-2017.
- In the context of this plan, Kensington Public School recognises that for some of its staff, full and equal participation as a member of the school teaching staff is facilitated by the enrolment of their children at the school in which they work.
- Staff will be permitted to make an application for non-local enrolment. Staff will also be required to demonstrate how the enrolment in their own local school would cause undue hardship and impact on their capacity to participate fully as a member of our school staff. Applications for non-local staff children will be considered in line with non-local siblings by a placement panel.

Placement Panel

- A placement panel will consider requests for the enrolment of non-local siblings and children of staff. The Principal and a representative of the School Council who is not a teacher sits on this panel.
- Waiting lists are established for non-local siblings and children of staff only.

Appeals

- Parents who wish to appeal against any aspect of this policy may do so in writing to the Principal.

Policy Review

- This policy will be reviewed annually in response to local enrolment demand. Please check with the school to ensure you have a current copy of the school's policy.
- This policy may be reviewed as required as local conditions may change.

Ratified by the KPS School Council June 2018